

**LNID Board Trustee Meeting Minutes**  
**Wednesday, March 27, 2024**  
**10:00AM via Zoom**

**Present:** Glenda Stewart-Smith, Noreen Minish, David Hetherington, Coral Brown, Bill Kresowaty Pam Mann

**Guests:** Nora Walker, Sandie Wilson

**Meeting called to order at 10:04**

**Approval of Minutes:**

1. Moved by Noreen, seconded by Dave to amend the minutes of the October 12/23 meeting to remove Nora Walker's name as being present. Carried.
2. Moved by Glenda, seconded by Dave to accept the minutes of the March 6 board meeting as distributed. Carried.

**Correspondence:**

1. Resident query as to whether Aiken S Ranch was able to vote at the 2022 AGM:
  - There was a grammatical error in the trustee report (ie. mistaken use of the word "and") The error has been corrected and the report reposted.
  - Glenda has also spoken to the president of Aiken S Ranch to clarify the intended meaning.
2. Resident suggestion of a re-do of the 2022 Trustee Election:
  - Glenda affirmed that the board would not touch that topic as it would have to go through lawyers.
  - The Board was unsure whether this was a suggestion or information only.
  - It was not based on a complaint from Aiken S Ranch.
3. Resident expressed concern over LNID entering into a contract over directional drilling and a reminder that a bylaw needs to be passed to do so,
  - Glenda confirmed that the LNID knows that and that we would not enter a contract without letting residents know and taking the required steps.
4. A second email expressing concern over the board entering into a contract regarding the Wetland Restoration Project and requesting the board acknowledges that a bylaw needs to be enacted before the board enter any contract regarding the "works" or the Ministry of Municipal Affairs would be notified.
  - Glenda affirmed that the LNID is not entering a contract with the entities that are carrying out the wetland project on Nature Trust land. We participate in order to collaborate and share information, especially if we proceed with our own works. Our contribution to the wetland project is an advisory one and a contribution in kind only.
  - The Ministry is aware of the situation and are okay with it.

5. Resident suggestion that the board implement a “Wasa Lake model” where Trustees forego honorariums to pay the secretary to do the administrative work and also objected to the titles we use for our administrative officers:

- In response to resident’s complaint about incorrect titles for officers: The board has the authority and freedom to name the financial officer as the “treasurer” and the administrative officer as the “secretary” as is commonly done.
- At this point records from previous years are still in some disarray which is why the board last year began the long process of sorting and digitalizing our archives. Once that’s done the plan is to house the files with the Secretary as intended.
- The Wasa Lake Improvement District model: There are 5 trustees and 400 taxpayers at Wasa Lake. The financial and administrative officer roles are combined into one paid position which pays a \$6000 salary while the trustees receive no honorarium. Administrator does not deal with correspondence however.
- Trustees submit their expenses for repayment. They average about 20 hours of board work each.
- Our board members’ honorariums amount to just over \$5000 but their hours of service amount to far more than 20 hours. As treasurer Pam now does as much as 30 hours/month during tax and budget time. Glenda has recorded over 300 hours since July.
- Pam estimates that we would need to pay an administrator more like \$20,000.
- Conclusion: We will begin doing an investigation of possible options and let residents know our findings.

6. Resident complaint about an external link added to the website:

- Dave’s daughter did a GIS project as a college project (a map of Twin Lake waterway which could provide overlays using various other digital data collected about this ecosystem).
- The Ministry did not have a problem with external links on the site, however, external links were temporarily removed from our site as we reviewed our practices regarding external links.
- To resolve this issue we will make sure to check accuracy and reliability to the best of our ability.

## Reports

### 1. Financial Report: (Pam Mann)

- (Note: an email has been sent to all owners indicating that Pam is stepping down from her position as treasurer for the LNID.) The board thanked Pam for her 15 years of dedicated service to the waterfront residents of Lower Twin Lake.
- Pam reports that all but 7 properties have paid this year’s tax; none have refused.
- Financial statements and a draft budget have been prepared.
- Pam will not be present for our AGM in May.

### 2. Water Report (Coral Brown)

- LTL level is down a ½” since our last meeting at 17.13ft. The dam is at 3.6m now and Turtle Pond at .4m, ready to start spilling into Lower Twin Lake
- Water is coming down Upper Horn Creek but not yet entering Upper Twin Lake.
- Our snow pack is estimated at about 80% (higher than the rest of the Okanagan) and we will get some freshet into Lower Twin Lake.

- Data logger was reset yesterday but still does not seem to be working properly. There also continues to be a billing issue though we report the issue every year. (We're being billed twice; the 2 bills were supposed to be combined).

### **Bylaws:**

1. Motion to pass "Meeting Procedure Bylaw #59" in three readings: moved by Glenda, seconded by Dave. Carried.
2. Motion to pass the 1<sup>st</sup> reading of "Meeting Procedure Bylaw #59": moved by Glenda, seconded by Noreen. Carried.
3. Motion to pass the 2<sup>nd</sup> reading of "Meeting Procedure Bylaw #59" : moved by Glenda, seconded by Noreen. Carried.
4. Motion to pass the 3<sup>rd</sup> reading of "Meeting Procedure Bylaw #59": moved by Glenda, seconded by Dave. Carried.

### **Resolutions:**

1. District Policy No. 1: Correspondence Policy – Moved by Glenda, seconded by Noreen. Carried.
2. District Policy No. 2: Recorded Meetings Policy – Moved by Glenda, seconded by Dave. Carried.
3. District Policy No. 3: Website Engagement Policy – Moved by Glenda, seconded by Dave. Carried.
4. District Policy No. 4: Respectful Engagement Policy- Moved by Glenda, seconded by Dave. Carried.

### **New Business:**

1. Discussion re: clarifying and understanding the water triggers report for both board members and the public. Suggestions:
  - Put legend page first before the actual chart with more information about the items on the chart prior to being overwhelmed by the abbreviations, symbols, and data of the chart itself.
  - Important for public to see and understand the waterway itself. Encourage waterway tours.
  - More pictures and video could be added to the link of GIS maps of the lake as overlays.
2. Community Day at the RV park at Twin Lakes Golf Course morning of May 4<sup>th</sup>.
  - Posted on Facebook Page
  - Dave will man a table there to talk about the Wetland Project and LNID
3. Ombudsman Report: copies of the report were distributed to board members
  - The ombudsman's investigation was in response to a complaint from a resident about possible inappropriate relationship between GTLASS (Greater Twin Lake Area Stewardship Society) and the LNID and a second complaint about a donation from the LNID to GTLASS.
  - Ombudsman has accepted the LNID explanation of the situation and with GTLASS's refund of the donation considers the issue resolved and the investigation closed.
4. Approval of FAQ's and External Links
  - Carried over to next meeting
5. Budget Preparations:
  - Carried over to future meeting to go over budget
6. AGM – May 18, 2024, 10AM at the Kaleden Community Hall

- Noreen suggests inviting Fire Smart to do a presentation to the AGM
- Glenda will send out a request for nominations for the board on April 1<sup>st</sup> (which includes an excerpt from our letters patent outlining eligibility)
- Re: Dave being on boards of both LNID and GTLASS: this is not against our policy. TVal Windsor will again be invited to chair the AGM
- Noreen will post notices for the AGM (Bill will pass key for poster board to Coral)
- Pam will take care of the insurance for Kaleden Hall

**Next Meeting : Wednesday, April 10, 10AM**

**Adjournment – 11:23am**



April 10, 2024

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Glenda Stewart-Smith

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Date

LNID Chairperson