

## Lower Nipit Improvement District

### Officer Positions Establishment BYLAW No. 31

A bylaw to establish officer positions and to establish the powers, duties and responsibilities of such officers.

The Trustees of the Lower Nipit Improvement District enact as follows:

#### OFFICER POSITIONS

1. The following positions are established as officer positions:
  - a. Officer responsible for corporate administration under section 738.2 of the Local Government Act whose title will be secretary.
  - b. Officer responsible for financial administration under section 738.3 of the Local Government Act whose title will be treasurer.

#### POWERS, DUTIES AND RESPONSIBILITIES


2. The secretary is assigned responsibility for corporate administration of the improvement district under section 738.2 of the Local Government Act.
3. The treasurer is assigned responsibility for financial administration of the improvement district under section 738.3 of the Local Government Act. The treasurer shall have the responsibility of assessor and collector of the operating tax upon the Trustee's approval of the proposed budget.

#### CITATION

4. This bylaw maybe cited as the "Officer Positions Establishment Bylaw No. 31".

INTRODUCED and given first reading by the Trustees on the eighth day of February, 2014.

RECONSIDERED and finally passed by the Trustees on the eighth day of February, 2014.

  
Dave Wheatley,  
Chair of the Trustees

I hereby certify that this is a true copy of the Bylaw No. 31

  
Coral Brown  
Secretary